

**Borough of Washington, Warren County, New Jersey**  
**Recreation Commission Meeting Minutes**  
**October 9, 2019 - 7:00 PM**

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 p.m.

**Opening 7:13 p.m.**

**Statement of Adequate Notice**

- Sean Farrington read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

**Flag Salute**

**Roll Call**

- Present: Dan Almind (7:17), Craig Coughlan, Sean Farrington, Craig Geller (7:16), Spencer Nicholson and Christine Rodriguez. Also present: Susan Turner, Recreation Secretary

**Audience Participation:**

- Spencer Nicholson moved to open audience participation. Seconded by Craig Coughlan. Ayes: 6, Nays: 0, Abstain: 0, Absent: 0. Motion passed.
- Kyle Zabransky, a local boy scout asked about projects the Recreation Commission may have that he could consider for his Eagle Scout Leadership project. The project must be permanent. Susan Turner suggested dugouts at Steinhardt field. Dan Almind said the commission will put together a list of ideas. Susan has the scout’s father’s contact information.
- Christine Rodriguez moved to close audience participation. Seconded by Craig Geller. Ayes: 6, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

**Minutes of Prior meeting:**

- Craig Geller moved to approve the minutes from the September 11, 2019 meeting. Seconded by Sean Farrington. Ayes: 5, Nays: 0, Abstain: 1, Absent: 0. Motion passed.
- Christine Rodriguez moved to approve the minutes from the September 25, 2019 meeting. Seconded by Spencer Nicholson. Ayes: 6, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

**New Business:**

- No new business.

**Old Business:**

- Budget Discussion – Pool – Craig Coughlan said in order to cover increases in salaries, do necessary repairs and cover this year’s shortfall, he recommends requesting \$25,000. He will have a breakdown of the details at the next meeting. Possible changes to the snack bar were discussed including changing vendors, eliminating hot food which would reduce the number of staff needed, and raising prices.  
Girls Softball – Craig Coughlan recommends \$7,000 for ballfield clay, new bases, plugs, home plate, pitching rubbers, league and umpire fees. The field needs to be recut and the bases and pitcher’s mound reset. The fence has minor damage from the bushes which need to be trimmed back. Dan said the High School Girls Softball team wants to hold a game at the field again this year.  
Street Hockey – Spencer Nicholson said new goals will cost about \$800. He contacted last year’s coaches for more information on what size and type of goal they recommend.  
Basketball – Sean Farrington will be talking with Bill Lyons about equipment needed for this season. Besides game balls they will need a small hand pump for each ball bag.  
Li'l Hoopsters – Craig Geller said the cost will remain the same as last year. He included funds for a coach though it wasn’t used last year.

**Reports:**

- Recreation Secretary – Susan was made aware that we are paying for WiFi at the Grandstand on a monthly basis. This was originally set up for the security cameras which no longer work. It is independent from the pool WiFi system. She would like approval to cancel it. Craig Geller moved to cancel the Comcast WiFi account at the Grandstand. Seconded by Craig Coughlan. Ayes: 6, Nays: 0, Abstain: 0, Absent: 0. Motion passed.  
Susan asked if trail cam type cameras could be an option for the park. It was agreed they would be difficult to access for maintenance while also being out of immediate reach of the public. Batteries and SC cards need to be checked and replaced regularly. And since their range is limited more would be needed and they’d need to be placed lower.

Susan said she received a soccer registration with a partial payment for a child with multiple disabilities. The mother said that was all she could afford and she would bring in the rest when she could. She has two other children who also have disabilities. She may pull her child from the program because he is having difficulties. Susan requested a motion to refund the partial payment. Christine Rodriguez moved to refund the partial soccer program registration payment. Seconded by Craig Coughlan. Ayes: 6, Nays: 0, Abstain: 0, Absent: 1. Motion passed.

Susan said she needs approval or denial on the Chevy Youth Sports Sponsorship. She had sent an email with information and a copy of the agreement to all commissioners. The commissioners will accept the agreement but Dan Almind wants to know how big the banner is. Susan recommended that Rossi bring in a car to lead the 5K runners. She will contact Chevy for answers.

Susan asked if the commission approves of posting a flier for the Washington Borough Senior Advisory Committee Bus Trip on the Recreation Facebook page. The commission approves of sharing fliers for all Borough committees. Susan will send the flier to Christine.

### **Sports Programs**

- Easter Egg Hunt — (all commissioners) – No report
- 5k – (commission) – Dan met with Mike Jones. His office is advertising the Community Day and 5K in The Messenger and on websites. He is in contact with groups at the school to get them to volunteer and run as groups. Extra Volunteers will be used along the race route to direct runners. All volunteers will receive an event shirt. Project Graduation will make a paper banner for the finish line. Susan asked if they could get balloons to fly at the start/finish line. Volunteers can be used to deliver the notices along the route. Dan has to talk with the Police and Fire Departments.
- Youth Soccer – () – No report.
- Street Hockey – (Spencer Nicholson) – No report.
- Youth Basketball – (Sean Farrington) – No report.
- Lil' Hoopsters – (Craig Geller) – No report.
- Girls Softball – (Craig Coughlan) – No report
- Karate – (Sean Farrington) – No report.
- Swim Lessons (Dan Almind) – No report.
- Pool – (Craig Coughlan) – No report.
- Tennis Clinic – () – No report.
- Zumba – No report

### **Communications:**

- No Communications.

### **Social Media**

- No report.

### **Commission Calendar**

- No report

### **Executive Session (If Necessary)**

- No Executive Session.

### **Recap**

- No Recap requested.

### **Commissioner and Director Comments**

- No comments

### **Adjournment**

- Craig Geller moved to adjourn the meeting at 8:44 pm. Seconded by Craig Coughlan. Ayes: 6 Nays: 0, Abstain: 0 Absent: 0. Motion passed. Adjourn **8:44 PM**